

**Board of Trustees Meeting
December 16, 2014**

The Village of Cold Spring Board of Trustees held an attorney interview and their regular monthly meeting on Tuesday, December 16, 2014 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:00 pm.

Attending: Mayor J. Ralph Falloon and Trustees Stephanie Hawkins, Bruce Campbell, Michael Bowman and Cathryn Fadde

The meeting began with an interview with Attorney William Florence for the position of interim counsel.

Trustee Fadde moved to enter into executive session for an attorney interview and seconded by Trustee Campbell and unanimously approved.

At the conclusion of the interview, Trustee Fadde moved to exit from executive session and seconded by Trustee Bowman and unanimously approved.

Monthly Meeting

In addition to the board members present for the attorney interview, Ellen Mageean, Village Accountant was present for the monthly meeting.

Absent: William Bujarski, Building Inspector

Mayor Falloon opened the monthly meeting followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Bowman moved to approve the minutes of the November 18, 2014 meeting and seconded by Trustee Fadde and unanimously carried.

Trustee Bowman moved to approve minutes of the 12/02/2014 meeting and seconded by Trustee Campbell and unanimously carried.

FINANCIAL REPORT

Resolution #36-2014

Moved by: Trustee Bowman

Seconded by: Trustee Fadde

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2014/2015 fiscal year:

(1)	To:	A00-2705-120	Gifts & Donations: Holiday Lights Donations (Revenue)	\$16,650.00
	To:	A00-7410-461	Recreation: Holiday Lighting Fund	\$16,650.00
			To increase the budget for the donations received for the Holiday Lighting on Main Street.	
(2)	To	A00-3120-200	Police: Equipment	\$3,000.00
	To:	A00-3120-440	Police: Computer Support	\$600.00
	From:	A00-9015-800	Fire & Police Retirement	\$3,600.00
			To allocate a portion of the retirement savings to	

			the police budget for the purchase of a new lap top and bullets.	
(3)	To:	A00-5110-200	Highway Street Maint: Equipment	\$1,500.00
	To:	A00-5110-400	Highway Street Maint: Resurface	\$2,000.00
	To:	A00-3501-000	Consolidated Highway Aid (Revenue)	\$3,500.00
			To allocate a portion of the additional CHIPS money to the highway department.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Stephanie Hawkins voted: YES

Trustee Bruce Campbell voted: YES

Trustee Michael Bowman voted: YES

Trustee Cathryn Fadde voted: YES

Mayor Ralph Falloon voted: YES

Resolution officially adopted on: 12/16/2014 by a vote of 5-0.

Mary Saari-Village Clerk/Treasurer

The six month budget review shows the Village under budget by approximately \$30,000. In order to balance the budget when preparing it last year, the board anticipated that we would need to utilize \$25,000 of the fund balance. If the village is able to hold to these numbers, we will not have the need to use the fund balance and will add a small amount to this balance.

On the Revenue side – the Holiday Lighting Fund of \$16,650 and the Multi-Modal Project will both be offset by overages in expenditures. The Building Permit Fees line is anticipated to be over budget by approximately \$12,000 as a result of the application for the demolition permit for the former Butterfield Hospital building. In addition, we have an overage in Sales of Real Property for the sale of the Grove and CHIPS, as we received an additional amount in CHIPS monies to help offset the costs for damage done by the harsh winter last year.

On the expenditures side, the Village payment for the State and Police retirement plan came in under budget by approximately \$23,000. The Unallocated Insurance came in under budget by approximately \$6,000 and the accountant anticipates not utilizing the contingent account of approximately \$7,000. An overage in the highway personal services line of approximately \$26,000 is anticipated and related to an additional employee to cover for a staff member who was out on leave for about six months.

REPORT OF WATER AND WASTEWATER

Reservoir status is at 75% capacity. Precipitation for the month of November was 4.07 inches, which continues to aid recovery at the reservoirs.

Bids were opened for the Aeration Replacement and Electrical Upgrade to the Wastewater Treatment Plant. Approval was received from the Putnam County

Department of Health for the replacement of the Market Street Pump station and the West Street Mitigation project.

CODE ENFORCEMENT

During the month of November, eight permits were issued, nine complaints/ inspections were performed and one certificate of occupancy was issued. A draft revised code enforcement fee schedule was provided.

HIGHWAY

Tasks accomplished by the department during the month of November included: pickup of 55.21 tons of refuse, 12.92 tons of recycling, clearing street of leaves, tree removal at Mayor's Park, work on sink hole on Grandview Terrace, cleaning catch basin at the rear of firehouse, installing Main Street decorations and equipment maintenance.

POLICE DEPARTMENT & JUSTICE COURT

The Village of Cold Spring Police responded to 60 calls for service during the month of November, issued 49 parking tickets, 25 tickets for various traffic infractions and three arrests. Thanks to Putnam County STOP DWI Program, the Police Department has been allocated two alcolensors which will aid officers during DWI arrests.

At the invitation of the committee chair, Office Kane has joined the Putnam County Emergency Services Advisory Board to represent this side of the county.

The Justice Court collected \$10,574.00 during the month of November.

ADDITIONAL MONTHLY REPORTS

Recreation- Trustee Campbell thanked all who participated in the Tree Lighting Ceremony and recognized: Philipstown Fruit & Vegetable Market, Cold Spring Fire Company, Hudson House, C & E Paint and Pete's Hometown Deli.

Planning Board continued processing of the Butterfield property site plan and met with the HDRB to discuss setbacks. Blu Homes hopes to develop property at Northern and Fair Street.

Zoning Board of Appeals held two public hearings regarding fence height and a third story addition to a residence. Three workshops were held related to an addition on Garden Street, two dormers to a property on Garden Street and a third floor addition on Paulding Avenue.

Town of Philipstown- Trustee Hawkins will follow up with Highway Foreman Ed Trimble and Supervisor Shea about the prospect of composting village brush and leaves.

Historic District Review Board held active work sessions with four applicants which required thoughtful consideration and meaningful exchange of ideas and the board was pleased with the results. SHIPO has asked for a pause in the board's work toward updating the design standards. Deadlines for the original contract have been delayed and a new schedule will be assigned without penalty.

Putnam County – Trustee Fadde attended a press conference where Putnam County CFA Grant awards were announced.

Cold Spring Boat Club- the board will be entertaining questions related to future environmental cleanup on New Street.

Cold Spring Fire Company recently presented a possible plan for a new building to the village board.

Parking Committee continues work on an extended residential parking program.

Lighting Committee- Fourteen new wreaths have been installed on Main Street. Trustee Fadde recognized the highway department and Andrew Pidala for their assistance with this project. Donations to this holiday lighting project total: \$17,150.00.

Tree Advisory Committee- Central Hudson has been approached to provide assistance in the removal of four dead street trees.

Code Update Committee –held a conference call with NYSERDA related to contract requirements for reimbursement of invoices. At a recent meeting, the committee reached a consensus on the scope of work for the NYSERDA contract, pending a breakdown of tasks. Further, the committee voted that an alternate member was not necessary. Trustee Hawkins recommended consideration of an amendment to the resolution which set forth the committee, as it recommended an alternate member.

REPORT OF THE MAYOR AND BOARD OF TRUSTEES

Trustee Fadde reported attendance at several conferences. The overall theme was historic and cultural tourism which is good for the economy of the Hudson Valley. Further, she added that actions such as the work of the tree committee add to the appeal of Main Street without placing a burden on taxpayers.

Trustee Bowman reported that the highway department has been working on drainage at the rear of the Fire Company building. He attended a tour of the Town of Fishkill audiovisual setup which offers live broadcasting of board meetings on Cablevision.

Trustee Bowman will follow up with our current provider about extending our meeting coverage. The ideal situation would involve use of a dedicated room which is equipped for videotaping and utilized by the school, town and village.

Trustees Hawkins and Campbell received correspondence from the Communities That Care Coalition. The group invited the public to attend a presentation on the results of a prevention needs assessment survey which was administered to Haldane eighth, ninth, tenth and eleventh graders. This coalition works to develop infrastructure to reduce alcohol, tobacco and drug use.

Mayor Falloon thanked the boards for their hard work and participation during the year.

CORRESPONDENCE

The board received letters supporting the adoption of a public tree law from the following: Pete McFarland, Utility Forester of Central Hudson; Andrew Chmar, Executive Director of Hudson Highlands Land Trust; George Profous, Senior Forester NYSDEC and Jennifer Stengle, Community Educator, Cornell University Cooperative Extension.

OLD BUSINESS

VILLAGE OF COLD SPRING RESOLUTION #37-2014

WHEREAS, the Board of Trustees desires to amend Chapter 122 of the Village Code to create a Tree Advisory Committee to assist the Village in the management, health and well being of the Village's public trees; and

WHEREAS, the Village of Cold Spring has caused to be prepared a draft local law to reflect the proposed amendments to Chapter 122 and a public hearing thereon was held on December 2, 2014; and

WHEREAS, the Village of Cold Spring has complied with the requirements of the State Environmental Quality Review Act ("SEQRA") as it applies to the adoption of the draft local law (the "Action") by causing the attached Short Form Environmental Assessment Form to be prepared and reviewed; and

WHEREAS, the requirements for the adoption of local laws as set forth in Municipal Home Rule Law have been complied with.

NOW, THEREFORE, BE IT RESOLVED,

1. Based on a review of the criteria set forth in Part II of the Short Form EAF, it is hereby determined that the Action will not have the potential for a significant adverse impact on the environment; and

2. Local Law No. 5 of 2014 is hereby adopted and the Village Clerk is hereby authorized and directed to take all of the actions necessary to complete the local law adoption procedure including filing said local law with the New York State Office of the Secretary of State.

Trustee Hawkins moved the forgoing resolution which was seconded by Trustee Fadde.

The vote on the foregoing resolution was as follows:

Michael Bowman, Trustee, voting	YES
Cathryn Fadde, Trustee voting	YES
Stephanie Hawkins, Trustee, voting	YES
Bruce D. Campbell, Trustee voting	YES
J. Ralph Falloon, Mayor, voting	YES

Resolution officially adopted on December 16, 2014 by a vote of 5-0.

**VILLAGE OF COLD SPRING RESOLUTION #38-2014
CONVEYING VILLAGE ELECTION TO COUNTY BOARD OF ELECTIONS**

WHEREAS, by Election Law 15-104(1)c, the Board of Trustees of any village may adopt a resolution, subject to a permissive referendum, providing that village elections shall be conducted by the Board of Elections; and

WHEREAS, the Village Board of Trustees desires to utilize the services and expertise of the county board for the upcoming March 2015 village election; and

WHEREAS, the Village of Cold Spring Board of Trustees has received an estimate of \$4,873 to cover the costs associated with the Putnam County Board of Elections conducting the March 2015 Village Election which is consistent with the expenditures for prior village elections;

BE IT RESOLVED THAT, the Village of Cold Spring Board of Trustee hereby conveys the responsibility for conducting the upcoming March 2015 Village of Cold Spring election to the Putnam County Board of Elections; and

BE IT FURTHER RESOLVED THAT, the Village Clerk shall, in the same manner as is provided for notice of a general village election, post and publish a notice which shall set forth the date of the adoption of the act or resolution and contain an abstract of such act or resolution concisely stating the purpose and effect thereof, and indicating that such act or resolution is subject to a permissive referendum.

Trustee Michael Bowman introduced the foregoing resolution which was seconded by Trustee Stephanie Hawkins.

On roll call vote:

Stephanie Hawkins, Trustee voting	YES
Bruce Campbell, Trustee voting	YES
Michael Bowman, Trustee voting	YES
Cathryn Fadde, Trustee voting	YES
J. Ralph Falloon, Mayor voting	YES

I hereby certify that this is a true and exact copy of a resolution adopted by the Village of Cold Spring Board of Trustees at a public meeting held on December 16, 2014 by a vote of 5-0.

Trustee Bowman moved to enter into contract with the Town of Philipstown for fire protection as per **attached** and seconded by Trustee Fadde and unanimously carried.

Trustee Hawkins moved to table a resolution to January 6, 2014 regarding a sewer extension on West Bank Street and seconded by Trustee Fadde and unanimously approved.

NEW BUSINESS

Municipal Resolution #39-2014

WHEREAS, the Village of Cold Spring requests that the Hudson River Valley Greenway rescind a grant under the Greenway Communities Grant Program, Grant ID: PL 13-01-03 P for a project entitled "Strengthening the LWRP including Sea Level/Climate Change" in order that the Village may be eligible to apply for a new grant for a new project, and;

WHEREAS, the Village of Cold Spring is applying to the Hudson River Valley Greenway for a new grant under the Greenway Communities Grant Program, for a project entitled, "Village of Cold Spring Code Update " in connection with CFA # 30400/Contract # 39523 to be located in the Village of Cold Spring, and;

WHEREAS, the grant application requires the applicant municipality to obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located;

NOW, THEREFORE, be it resolved that the governing board of Village of Cold Spring hereby does approve and endorse the request to rescind Grant ID: PL 13-01-03 and said application for a new grant under the Greenway Communities Grant Program, for a project known as Village of Cold Spring Code Update and located within this community.

The foregoing resolution was introduced by Trustee Stephanie Hawkins and seconded by Trustee Michael Bowman.

On roll call vote:

Stephanie Hawkins, Trustee, voting YES

Bruce Campbell, Trustee, voting YES

Michael Bowman, Trustee, voting YES

Cathryn Fadde, Trustee, voting YES

J. Ralph Falloon, Mayor, voting YES

Resolution officially adopted by a vote of 5-0.

I hereby certify that this is a true and exact copy of a resolution adopted by the Village of Cold Spring Board of Trustees at a public meeting held on December 16, 2014 by a vote of 5-0.

BILL APPROVAL

Trustee Campbell moved to pay the audited bills and seconded by Trustee Hawkins and unanimously carried.

PUBLIC COMMENT

Kathleen Foley stated that it was exciting that the fire house will stay on Main Street. She asked how the bonding for this item gets prioritized. Further, she expressed concern about the loss of another public meeting space with the sale of the VFW building and thought it was important to incorporate a handicapped accessible meeting space with the appropriate technology in the new firehouse design.

Jennifer Zwarick thanked the village board and members of the Tree Advisory Committee for their support of the tree ordinance. She looks forward to the work of the tree board.

Trustee Bowman moved to adjourn and seconded by Trustee Fadde and unanimously carried.

Respectfully submitted, Mary Saari, Village Clerk